# ASANSOL ENGINEERING COLLEGE
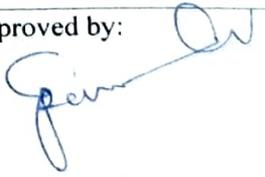


Vivekananda Sarani, Asansol,

West Bengal, 713305

# SCHOLARSHIP POLICY

# (Amended)

## (w.e.f Session 2024-25)

| Ref. No: AEC/Scholarship Policy/2024-2025/ 01<br>Issue No-01, Dt of issue: 19/03/24 | Compiled & checked by:<br><br>Dean (Academics), AEC | Approved by:<br><br>Principal, AEC |
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# Scholarship Schemes
## Academic Session 2024-25

| Name | Criteria | Programmes Eligible | Reserved Quota |
|---|---|---|---|
| Sibling Scholarship Scheme | Scholarship of 20% on the tuition fee will be given to the immediate sibling of existing and former students. Proof of relation is required to be submitted. | BBA, BCA, MCA, BTech, M.Tech | 5% of the approved Intake (Available on first come first serve basis) |
| Employee Scholarship Scheme | This Scholarship Scheme is open to the children immediate Sibling of the permanent Employees working in any of the unit of Asansol Engineering College and on a regular payroll of the Institute. The employee should have minimum 3 years of continuous work experience in this Institute as of 30th June of the concerned Academic session. Grantees should study in Asansol Engineering College; Scholarship will be available to only one child/immediate sibling of the employee. The scholarship will be as following-<br><br>| Tenure of Service | Scholarship % |<br>|---|---|<br>| 3 years - 5 years | 10% on Tuition fee |<br>| 5 years - 10 years | 15% on Tuition fee |<br>| 10 years - 15 years | 25% on Tuition fee |<br>| More than 15 years | 40% on Tuition fee | | BBA, BCA, MCA, BTech, M.Tech | |
| Alumni Scholarship | Scholarship of 20% on the tuition fee will be given to our students who have completed UG programne from Asansol Engineering College and secure admission in a second-degree programme in Asansol Engineering College | BCA to MCA, B.Tech to M.Tech | 5% of the approved Intake (Available on first come first serve basis) |
| | *4 years B.Tech Topper* of any stream under AEC would get full tuition fee waiver if they opt for pursuing M.Tech programme in any stream in AEC. | B.Tech to M.Tech | NA |
| Core Branches Scholarship | Scholarship Rs.10,000/- per semester is applicable only to the students who have WBJEE/JEE(Main) Rank | B.Tech in (Civil/ Mechanical/ Electrical Engineering | 5% of the approved Intake (Available for top rank holders) |
| | Scholarship Rs.10,000/- per semester is applicable only to the students who have JELET Rank | Diploma to B.Tech (Lateral) in (Civil/ Mechanical/ Electrical Engineering | |

| Scholarship Scheme for the states of North-East India | Scholarship of Rs.50,000/- will be given for the Admission in B.Tech for students from the State of North-East India.<br><br>The details of the Scholarship policy are mentioned below:<br>1. Candidate must be Permanent Resident of the States of Sikkim, Arunachal Pradesh, Assam, Manipur, Nagaland, Meghalaya and Tripura.<br>2. Candidate must secure minimum requisite qualification for admission in B.Tech<br>3. Scholarship will be available for the eligible students @ Rs. 8000/- each for 1st & 2nd Semester in 1st year, @ Rs. 7000/- each for 3rd & 4th Semester in 2nd year and @ Rs 6000/- each for 5th & 6th Semester in 3rd year and @ Rs. 4000/- each for 7th & 8th Semester in 4th Year.<br>4. To continue availing the existing scholarship, the student must not have any year lag. | B.Tech, All Programmes of Engineering | NA |
|---|---|---|---|
| | Scholarship of Rs.40,000/- will be given for the Admission in Lateral Entry (B.Tech courses) for students from the State of Sikkim, Arunachal Pradesh, Assam, Manipur, Nagaland, Meghalaya and Tripura.<br>The details of the Scholarship policy are mentioned below:<br>1. Candidate must be Permanent Resident of the States of Sikkim, Arunachal Pradesh, Assam, Manipur, Nagaland, Meghalaya and Tripura.<br>2. Candidate must secure minimum requisite qualification for admission in B.Tech (Lateral Entry) in relevant programmes<br>3. Scholarship will be available for the eligible students @ Rs. 8000/- each for 3rd & 4th Semester in 2nd year and @ Rs 7000/- each for 5th & 6th Semester in 3rd year and @ Rs. 5000/- each for 7th & 8th Semester in 4th Year.<br>4. To continue availing the existing scholarship, the student must not have any year lag. | B.Tech (Lateral), All Programmes of Engineering | NA |
| Sikh Scholarship | Students belonging to Sikh Community may apply for 50% freeship scholarship on their tuition fees.<br><br>Sikh students will have to apply to the Gurudwara first and after receiving the cheque of 50% of their tuition fees the students will have to submit the same to the accounts department of the institution. The students have to subunit his application for scholarship to the Head of the Institution along with the money receipt of the 50% Tuition Fee deposited (As received from Gurudwara). After submission of all these relevant documents, scholarship will be processed 50% freeship/scholarship is provided only on tuition fees. All other fees are to be borne by the students. | All Programmes | NA |

| | Freeship will only be considered from 2nd semester onwards. | | |
|---|---|---|---|

Scholarship shall not be available to any child who is already receiving scholarship or financial assistance either from any Govt. or private Agency or from any other institution.

A student can avail any one kind of scholarship and will not be able to combine one scholarship with other. For instance, a student is availing Alumni scholarship will not be eligible for Merit scholarship. The students have to choose either of them.

## WITHDRAWAL OF SCHOLARSHIP:

Scholarship may be withdrawn on any of the following conditions:

a) Failure/Reappear of a student in any semester or detention of a student in any class or examination
b) If the student gives up the chosen course of study before is completion.
c) If the student is not allowed to take examination on account of shortage of attendance/misconduct/any other disciplinary issue.
d) If the parent employee ceases to be in the services of the institution.
e) Decision of the Board of Governors of the institution shall be final in the matter of continuance of otherwise of this scheme.

### B.Tech to M.Tech

Eligibility Criteria for availing M.Tech Scholarship/Assistance ship (Both external & internal students):

All the regular students, enrolled under M.Tech Programmes in engineering disciplines as per the prevailing institute norms and regulations, are eligible for the Scholarship/assistantship subject to the fulfilment of following conditions.

1. The Scholarship/assistantship is tenable for 24 months or for the duration of the course i.e. from the date of commencement of classes till the date of completion of the classes whichever is lower and is not extendable under any circumstances.
2. The student shall be required to give an undertaking to the effect that he/she would not leave the course midway. In case any student leaves the course in midway he/she will be required to refund the total Scholarship/assistantship drawn at the time of leaving the course.
3. Students, who are receiving Scholarship/assistantship from other external funding agencies, will also be considered under this scheme.
4. The students who are receiving Scholarship/assistantship will be required to devote at least 8-10 hours per week as teaching/research assistant in their respective departments. This could include tutorials, laboratory classes, development and maintenance of laboratories
5. The Scholarship/assistantship will be granted to the student on a semester basis subject to the satisfactory academic and R&D performance and adherence to Institute norms/rules and regulations us applicable time to time.
6. A Review Committee consisting of HOD, 2 senior faculty of the concerned department and Head of the Department will certify the engagement of each of the student for the release of the Scholarship/ assistantship every semester.
7. The student must obtain a minimum SGPA of 8.0 in all the semester.
8. In 1 year (1 Semester+2 Semester), student must present at least one international conference paper and publish at least one SCI indexed Journal paper. If one international conference paper is published in 1 semester then one SCI indexed Journal paper is to be published in 2 semester or vice versa.

9. In 2 year (3 Semester+4 Semester), student must publish at least one SCI indexed renowned Journal paper with impact factor more than 1.0 in 3d Semester and present at least one international conference paper in 4 Semester.

10. In 3rd Semester, during 1 July to 31 October publication of at least one SCI indexed Journal papers with impact factor more than 1.0.

11. In 4 Semester, during 1 January to 31 March publication of at least one international conference paper.

12. Publication of the student must be in the name of the institute from where he is pursuing his M.Tech & receiving stipend.

13. The students may publish has Journal /conference paper jointly with the faculty of the concerned institution but not with any other student of the same institution. If he/she publishes any paper jointly with the student of the same institution the said publication will not be considered for renewal of stipend.

14. The student must abide by the existing LEAVE RULE of the institute for the M.Tech Programme.

15. As per this rule, an M.Tech Student is eligible for 30 days of leave in an academic year. Any absence over and above the prescribed limit of admissible leave shall entail deduction from the assistantship, besides other actions as may be decided by the Institute, which may be up to the extent of discontinuation of Stipend.

16. The student must abide by CONDUCT RULES of the institute for the M.Tech Programme. It any disciplinary action is taken by the Institute authority against a student, his/her Stipend shall be discontinued from the date of effect of such order.


## HOW TO APPLY:

Students are required to fill up the Scholarship Form available in website or with the Institute's Admission cell.

*Note: Applicants will be judged by the Scholarship Committee and final decisions will be taken as per the recommendations of the Committee*

| Name | Criteria | Courses Eligible | Reserved Quota |
| --- | --- | --- | --- |
| WBFS* | Students will receive 50% freeship on their tuition fees. The names of the students will be sent directly to the concerned institutes from the Higher Education Department, Government of West Bengal | All Courses as per Higher Education Department, Government of West Bengal | NA |
| Freeship* | Students with poor financial background are eligible to apply for freeship. Apart from direct applications recommendations from political leaders are also considered under this category. Recommendation: Check point can be introduced: such as resalts, attendance, behaviour, social media appearance etc Freeship will only be considered from 2nd semester onwards. We need to freeze the percentage below 50% (may be 20%) on the tuition fees as the no. of applications have been increased due to pandemic situation in 2020. Students who lost their father daring the courses get 50% freeship on their tuition fees from colleges as per MAKAUT Rules. | | |

\*Approval process:

All the applications must be processed through a physical enquiry and proper recommendation of the Scholarship committee.

Basic scrutiny has to be done at the departmental level.

Only valid applications should be sent to the office of Principal for final approval.

After getting the final approval of all the applications, will send back to the Scholarship committee along with a list.

Committee may provide the same list mentioning names, course, session and the percentage of free ship to the accounts department for final billing in the ERP.

Principal or Committee has the authority to revoke the scholarship/freeship for any misconduct of the student. Renewal of the Scholarship/freeship of every student may be introduced.